

American Pacific International School

Main Campus Principal Search Start Date: July 2025



Mission

APIS, as a community, passionately educates, inspires, nurtures and maximizes each students potential to become a global citizen and a happy life long learner.

Vision

Students will graduate from APIS as empathetic, self-reliant, internationally minded citizens



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Overview

American Pacific International School (APIS) was founded by Kritsanant Palarit in August 1997. Kritsanant's vision was to provide a world-class university preparation education and boarding program in a remarkable Thai environment.

Our Main Campus (MC) was established in 1997, teaching students from Grades 7 to 10. In 2000, APIS opened a Kindergarten campus within central Chiangmai. This early years campus provided a strong progressive educational foundation for our youngest students.

Today our school hosts over 400 IB students across both campuses, Prenursery through Grade 12; with more than 20 nationalities representing our diverse student population. Our school continues to thrive as a learning community passionately educating, inspiring, nurturing, and maximizing each student's potential to become a global citizen and a happy lifelong learner.

The next Principal for the Main Campus will be responsible for the oversight of Grade 5 - 12, Residential Life and English Academy students. This includes responsibility for the Primary Years, Middle Years and Diploma Programmes.



At a Glance:



**Main Campus
Enrollment**

150 +



Total Faculty

37 +



**Nationalities represented
on campus**

18



Average class size

12



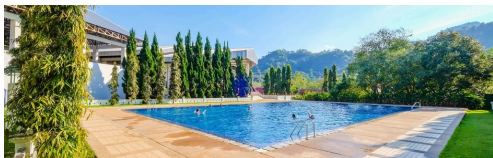
After School Activities Offered

40+



**% of Students who
participate in ASA:**

99%



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Responsibilities:

Building Community

- Develop a sense of community at the Main Campus
- Maintain and nurture a positive school climate where all stakeholders feel valued and have opportunities to contribute
- Ensure timely and effective communication between school and home
- Actively support all school programs and events.

Communication

- Communication with staff and parents through weekly newsletters
- Quarterly report expectation
- Goal setting for professional growth
- Plan and lead meetings: Building leadership, Staff, Parent Support and coordinator alignment.
- Attend school wide and campus specific meetings and professional development as needed

Curriculum and Programs

- Familiarity with the International Baccalaureates Leadership Intelligences.
- Able to provide leadership to coordinate and support curriculum development in the Primary, Middle Years and Diploma Programmes.
- Provide direction for standards based assessments and reporting using Toddle as the learning management system.
- Able to assess programs using student learning data as provided by NWEA - MAP assessments.
- Work collaboratively with the Senior Leadership team to ensure accreditation procedures are followed for WASC and IBO.

Financial and Facilities Management

- Assistance with facilities management, working collaboratively with the School Director to ensure properly maintained facilities for student learning.
- Ensure fiscal accountability so that the school's resources are effectively and properly allocated.

Responsibilities:

Health and Safety

- Support the school's child safeguarding policy
- Lead the implementation of the health and safety policy in compliance with local laws and the schools protocols.
- Collaborate to create an environment in which all students, Staff and others are safe.
- Create an environment that ensures students are supported academically, socially, emotionally and physically.

Recruitment, Supervision, Evaluation & Development

- Assist in the recruitment and retention of top quality faculty to ensure they are able to carry out the mission and goals of APIS
- Supervise and evaluate staff to ensure student learning is happening through best practice instruction.
- Provide leadership and support for teacher professional development needs through coaching, modeling and outsourced workshops
- Foster a sense of collegiality through team planning and decision making. Develop leadership capacity of teachers so that there are shared responsibilities.

Residential

- Laisse with the Residential Director to ensure collaboration between the academic and home life programs .
- Share weekend on-call duties with other campus administrators

Other:

- Report to the Head of School, and work collaboratively as equal partners with the School Director to make day to day decision for the Main Campus.
- Serve as a member of the Senior Leadership Team, Academic Leadership Team, and Student Support Team.
- Support the admissions process as needed (including admissions testing)
- Ensure that school wide behavior policies are supported and communicated effectively with student, staff and parents.
- Demonstrate and promote a healthy work/life balance
- Contribute to and support schoolwide decisions

Attributes & Qualifications:

Education & Experience

- Advanced degree or certification in educational leadership
- 3 years experience managing a team of 40+ faculty in an international setting
- IB experience
- Demonstrated success in working with teachers in a collaborative manner.

Attributes

- Authentic Engagement with the community
- Visible and flexible - working in a small school, you often wear many different hats.
- Open minded
- Positive attitude / contributes positively to the community
- Professional attitude/behavior (words/action)
- Student focused
- Sense of humor
- Trustworthy/honest
- Active/participant/problem solver

Challenges & Opportunities:

- Collaborative colleagues
- Commitment to the IB philosophy and internationalism
- High quality of life in Chiangmai
- Focus on the action plan goals as identified by Self Study in updated in 2023 and to be edited again in 2026.
- Building on the recommendations made in the various IB evaluations.

HOW TO APPLY

If you feel the mission and vision at APIS speaks to you, please submit the following materials as a single PDF attachment in one email:

- Cover letter expressing interest
- Current Resume/CV
- Statement of educational philosophy and leadership style
- List of five references with name, phone number and email address of each (references will not be contacted until there is a serious mutual interest established).

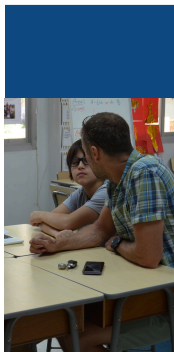
Emails should be sent to:

Stacey Gailey

Head of School

stacey.gailey@apis.ac.th

APIS follows international best practice in regards to child safeguarding and will request police checks from home of record and most recent country of residence before confirming travel documents.



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